

This year the Collector's Office has a new convenient way to pay your taxes. We are now online!! In order to make sure you are paying the correct account(s) you MUST have your ACCOUNT NUMBER **and** PIN NUMBER located on your statement. If you are unable to find your statements, we will be able to provide them to you. For personal property, you will use the same account number, but the PIN number will be different for each year. For real estate, each separate parcel will have its own account number and PIN number. All credit/debit cards will still have the 2.3% fee that goes to the card company directly, but if you are paying online there will be an additional fee of \$1.00 per transaction that goes to the software company. **These are NOT fees that go to the county.**

While this year is a little different, we are hoping this is more convenient for you. Here is the link provided for you: <https://shannon.clearbasinsystems.com>

It is **VERY** important that you bring in or mail back your statements to us with your payment. Remember, it is your responsibility as a taxpayer to make sure that you are being assessed correctly.

Please check to ensure that you receive all your tax statements: personal property and real estate. If you feel that you do not have all your statements, please give us a call.

If you have recently purchased real estate, please make sure that you have that statement along with your other statements. If your real estate is escrowed and you received a tax statement, you will need to contact your mortgage company.

It is very important that you check your personal property tax bill for the items that you owned **JANUARY 1st, 2020**. If you find that a correction needs to be made, please contact the Assessor's Office at 573-226-5539 ext. 3.

The Collector's Office has a drop box for your convenience. Payments can be dropped in the box at any time, and it is checked daily. The drop box is located on the second floor of the courthouse, right outside the double doors. **PLEASE DO NOT LEAVE CASH IN THE DROP BOX!!**

If you have any questions, please feel free to contact our office at any time.

Thank you,

Susie Needels

Shannon County Collector

Phone: 573-226-3416 ext. 4 Fax: 573-226-3103 Email: collector@shannon-county.com or gretta@shannon-county.com Online Payments: <https://shannon.clearbasinsystems.com>